



STEM Pavilion Exhibitor Packet

July 11 – 14, 2023 | Lucas County Rec Center

New for 2023! Your organization is cordially invited to be a part of the inaugural S.T.E.M. Pavilion at the Lucas County Fair! Our goals with the S.T.E.M. Pavilion are:



- » Increase awareness of STEM in Northwest Ohio
- » Develop interest in STEM among the next generation
- » Exposure of employers and opportunities to NW Ohio Workers
- » Addition of cutting edge technology to the exposition environment of a traditional fair in a manufacturing-centric county!

The **IDEA** is simple: Bring employers, educators, families, students, workers, professionals, & dreamers together under one roof for an entire week through a stunning display of Science, Technology, Engineering, & Mathematics in action!

Please review all below information and submit this form and payment (if applicable) no later than Friday, June 16 to ensure your booth is reserved!

Sponsorships

☐ Title Sponsor (only 1 available) - \$1,200

Title sponsor will have organization name, logo, and website printed at top of all banners, signage, badges, and flyers. Four booth spaces and 10 fair passes for the week will be included in this package

☐ Premier Sponsor (10 available) - \$800

Premier sponsors will have organization name and logo listed on all banners, signage and flyers. Two booth spaces and 6 fair passes for the week included

☐ Gold Sponsor (unlimited) - \$400

Gold sponsors will have organization name listed on all banners and signage. One booth space and 4 fair passes for the week included

All sponsors will be thanked regularly on the public address system throughout the fair.

Exhibitor Booths

☐ Industry Exhibit - \$200 per booth

For-profit booth. 10' x 20' area. Power available at no additional charge. Recruiting and general marketing permitted. Demonstrations of technology highly encouraged.

☐ Educational Exhibit - \$100 per booth

Educational or Trade institution. 10' x 20' area. Power available at no additional charge. Recruiting of students & demonstrations of technology highly encouraged.

☐ Student Booth – Free (20 available)

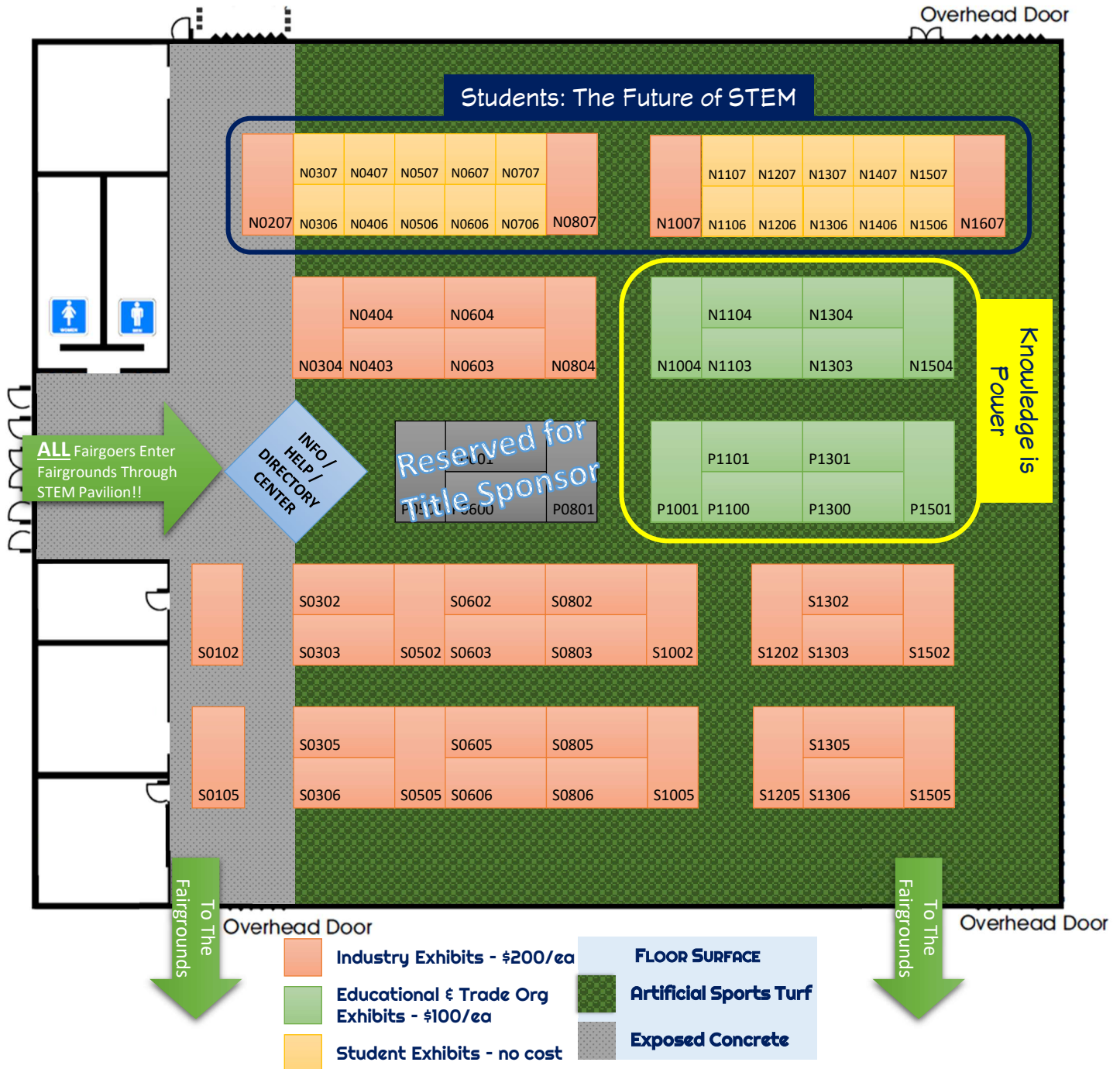
STEM clubs consisting entirely of secondary and post-secondary student groups are invited to display and perform demonstrations at no charge. 10' x 10' area.

All booths must be staffed during Pavilion hours. Each exhibitor receives 2 week-long fair passes.



S.T.E.M. Pavilion Exhibitor Plan

Lucas County Rec Center - Recreation Hall II



Overhead Door Opening: 15' W x 16' H | Inside Ceiling Clearance: 19' High

Each Exhibitor Space will be provided with one 8' folding table and 2 chairs to use at exhibitor's discretion. Please identify any additional needs on the following application. Feel free to reach out with any questions!

The purpose and mission of the Lucas County Agricultural Society is to promote a festive environment where the City meets Country.



S.T.E.M. Pavilion

Sponsor / Vendor Contract

To register please complete this form and return NO LATER THAN FRIDAY, JUNE 16, 2023
with payment to:

Lucas County Fair, 1406 Key Street, Maumee, OH 43537
Make Checks Payable to: Lucas County Agricultural Society

Email: fairoffice@lucascountyfair.com

Sponsorships

Yes, I would like to support Lucas County Fair STEM Pavilion with the following sponsorship level(s):

☐ **\$1,200 – Title Sponsorship**

Please send high-resolution or vector logo file to email above as soon as possible. Please note that this is a first-come-first-served sponsorship.

Only One Available!

☐ **\$800 - Premier Sponsorship**

Please send high-resolution or vector logo file to email above as soon as possible. Please note that this is a first-come-first-served sponsorship for the first 10 paid sponsors

☐ **\$400 - Gold Sponsorship**

Name of organization below will be listed in accordance with sponsorship agreement

Exhibitor Spaces

Yes, I would like to participate in the Lucas County Fair STEM Pavilion in the following booths:

Booth Number (See Map)	Cost of Booth (if applicable)
	\$
	\$
	\$
	\$
	\$
EXHIBIT SPACE AMOUNT:	\$
Please note: booth assignments are given on a first-come-first-served basis. If your preferred booth has been claimed prior to this form being returned, a representative from Lucas County Fair will reach out to you directly to select an alternative booth assignment. Sponsors: You are entitled to a certain number of booths with your sponsorship. Please annotate your preferred booth number(s) and write '0' in for cost.	
TOTAL (Sponsorship + Booth Space) DUE:	\$

Exhibitor / Sponsor Information

Name of Organization or Company

Primary Contact Name

Billing Address 1

Billing Address 2

Billing City, State, Zip

Billing Email

Billing Phone

Alternate Phone

Any additional notes or comments?

I have read the 2023 STEM Pavilion rules and regulations (next page) and agree to abide by all of them. I understand that failure to abide by all rules could result in my removal from the event and my exclusion from participation in any future Lucas County Fair hosted events. I agree to hold blameless the Lucas County Fair Board, Lucas County Agricultural Society, and their representatives from any loss of revenue, property damage, or personal injury sustained while participating in the 2023 STEM Pavilion at the Lucas County Fair. I understand that the Lucas County Fair reserves the right to cancel this event and refunds may or may not be issued.

Signature _____ Date _____

Print Name and Title _____

2023 Lucas County Fair STEM Pavilion Exhibitor Timeline & Rules

EXHIBIT TIMELINE

- Set up for Exhibitors is scheduled for Monday, July 10. Doors will open for setup at 8am.
- Setup must be complete by Tuesday (7/11) at 10am.
- Exhibitors must attend booths daily (Tuesday – Friday) from 11am to 6pm.
- Exhibitors may attend outside of these hours if they prefer. (Fair open 9am to 10pm)
- No displays are to be dismantled or removed prior to the Fair's closing on 7/16 at 5pm.
- Teardown begins Monday (7/17) at 8am.

EXHIBITOR RULES

1. Participants must conform to event set up, opening, and closing times and all entry/exit patterns.
2. All booths must be paid in full at time of registration. To promote fairness to all participants, contracts received without payment cannot be accepted as a reservation for space. No refunds will be issued except at the discretion of Lucas County Fair.
3. A service charge of \$25 will be assessed for any check that is returned for insufficient funds or other causes.
4. Lucas County Fair reserves the right to assign booth spaces to exhibitors. Exhibitors may not assign, sublet, or apportion space, nor exhibit or advertise goods other than their own. Assigned spaces are limited to the business or organization registered for that space. No sharing or swapping of booths.
5. Exhibitor booths are 10 ft wide by 20 ft deep; Student organization spaces are 10 ft wide by 10 ft long. Adjacent booths may be configured in any way, so long as no part of the display extends beyond the bounds of the booths included in the agreement.
6. Exhibitors should bring their displays. One table and two chairs will be provided.
7. Exhibitors are responsible for the installation and removal of their own displays.
8. Exhibitors are always solely responsible for all items in their booth. Please do not leave booths unattended or unsecured.
9. All Exhibitors will be required to park outside of the festival area. Parking passes will be provided upon request.
10. All Exhibitors must confine their activities, merchandise, literature, souvenir items, equipment and personnel to the space allotted them. No signs or advertising devices shall be displayed outside of the exhibit space or extend into the aisles or neighboring booths. Signs or displays must not obstruct the view or adversely affect the displays of other exhibitors. Refrain from putting literature on cars in parking lots.
11. Exhibitors may not offer food nor drink, either on a complimentary basis or for sale, with the exception of small, wrapped candy at no cost.
12. Electrical service can be provided upon request for no additional cost.
13. Megaphones, microphones, loud music, or shouting will not be permitted.
14. Exhibitors must be in compliance with all Federal, State, City of Maumee, and Lucas County ordinances.
15. Lucas County Fair reserves the right to restrict exhibits to suitable methods of operation and display of materials. If for any reason an exhibit or its content is deemed objectionable by the show's management, the exhibit is subject to removal. In such an event, management will not be liable for refunding fees paid for exhibit rental except at its own discretion. Lucas County Fair may remove any person or vendor who does not comply with the rules and regulations stated herein or who fails to obey any lawful order of the Lucas County Fair or its designee.
16. Lucas County Fair reserves the right to decline any application for entry.
17. Lucas County Fair reserves the right to amend the festival rules at any time as it deems appropriate.
18. Final booth assignments and set up instructions will be available 7 days prior to the event.